

## Summary of Month in General Terms

“The Gardiner Public Library never sleeps. We’re always improving and doing our best to connect with our community members.”

## Current Progress on Projects/Plans/Problems

- **Partner Towns:** Pittston and West Gardiner Town Meetings are coming up in March & April, so I have been doing my best to prepare for those meetings. I have contacted the Pittston & West Gardiner Town Offices and will be attending a Selectboard meeting before the big town meetings to introduce myself and update the board on all things Gardiner Public Library.
- **Server Room:** I met with representatives from CMC Technology Group to talk about upgrades for our Server Room. This space is where all of our major technology infrastructure lives. This infrastructure is vital in helping the library to operate and also helping the library to offer technology to the community. At this moment, the server room is in need of some basic infrastructure work so that over the next few years any upgrades that we do can be done with greater ease. The work needed for the space was quoted at \$3,764.65. This work will install a server closet that would house our technology infrastructure properly, clearly label all wires and patches, and make it so that any future upgrades can be done more efficiently and cost less. Images of our current server room and of what I hope our server room looks like after an upgrade are attached at the end of this report for you to view. I am currently looking for grant funding that will pay for this project.
- **Yearly Safety Training:** On 01/19/22 the Gardiner Public Library staff all took part in our yearly safety training to ensure that all staff were up to date on all things safety related at the library.
- **Reopening on Saturdays in 2022:** The library has restarted our Saturday hours and we are once again open to the public from 9:30am until 12:30pm. All thanks goes to the amazing Gardiner Public Library staff who make this happen for our community.
- **Children’s Room:** After some feedback, the library has changed the way we handle visits to the Children’s Room. The space is open by appointment only on Monday, Wednesday, and Friday, and has now reopened to all visitors on Tuesday, Thursday, and Saturday. We have moved to this schedule to allow more options and flexibility for visiting the Children’s Room. For more information, please visit: <https://gardinerpubliclibrary.org/about-us/covid-19>
- **Mask Mandate:** On behalf of the staff and community who visit the library, thank you for approving the mask mandate at the library. Both staff and community members who visit the library have responded extremely positively and have remarked that this mask mandate makes them feel extremely safe in our building. We have not had any library visitors who refuse to wear a mask.
- **Tiger Food Pantry:** our donation drive of warm clothing and household & food items to the Tiger Food Pantry ended in January and it was such a success that we are brainstorming how we can continue a year long donation drive at the library for the Tiger Food Pantry and possibly other local food pantries.
- **GardinerPublicLibrary.org:** the library has updated their website address to [gardinerpubliclibrary.org](https://gardinerpubliclibrary.org) and over the last month we’ve been working on the layout of the site. The end goal is to make all of the information on the website easy to find and not overwhelming.
- **GPL on Facebook:** if you haven’t already, please follow the library on Facebook at <https://www.facebook.com/GardinerPublicLibrary> . We are increasing our output on Facebook as it is currently

the best way to connect with our community on the internet and share all of the great things that the library offers.

- **STATISTICS:** I am slowly working on building a dashboard that collects all of the relevant statistics that measure the usage of the Gardiner Public Library. This project is still very much in its infancy and I will share this completed project when it is done, but with that said, here are the January 2022 statistics:

PHYSICAL ITEMS BORROWED	1,809
PHYSICAL ITEMS RETURNED	2,174
PHYSICAL ITEMS RENEWED	472
HOOPLA: DIGITAL ITEMS BORROWED	619
CLOUDLIBRARY: DIGITAL ITEMS BORROWED	147